

Minutes of the proceedings of the City Council of the City of New Auburn in the County of Sibley and State of Minnesota including all accounts audited by said Council.

Regular Meeting  
March 13, 2023

**Meeting called to order** by Mayor Mandy Grack at 7:01 p.m. at the city office.

**Members present:** Wayne Schultz, John Wangen, Pam Horton, Michael Cotterman and Mandy Grack

**Members absent:**

**Staff present:** Roberta Zaske, Joey Schuft, and Fire Chief Bryce Busse

**Approval of minutes:** A motion by John Wangen, seconded by Pam Horton to accept the minutes for February.

**Reports given:**

1. Fire Department – Chief Busse gave his report. Applied for a grant from McLeod Co-op, some of the oxygen bottles need to be replaced. Did a mutual aid fire with Green Isle
2. Treasurer –report was given and approved.
3. Park/streets/buildings- Joey gave his report. Replace cylinder on plow truck, Motion by Wayne Schultz, seconded by Michael Cotterman to have Joey go to Cosmos for a seminar to get education hours for his licenses, motion passed. Thein Well will be inspecting the pump that hasn't been checked.

**Resolution, Policies, and ordinances:**

**Resolutions: 20230313A Signature Resolution** Motion by Wayne Schultz, seconded by Pam Horton to approve City Clerk Roberta and Mayor Mandy Grack to sign on behalf of the city of New Auburn for the processing and application of RSDA-RD grant and /or loan, motion approved.

**Ordinances:**

**Policy:** 2023 Personnel Policy update 3/23/2023 Motion by Michael Cotterman, seconded by John Wangen to approve the two changes in the personnel policy handbook, motion carried.

**Unfinished business:**

1. Land purchase - no update

**New Business:**

1. SEH – Justin Black Motion by Michael Cotterman, seconded by Wayne Schultz to approve the letter agreement allowing S.E.H. to complete additional items for our infrastructure project for \$15,000, motion carried, with 5 yes and 0 no. Motion by Michael Cotterman, seconded by Pam Horton to hire Duluth Archaeology Center for \$2,004.12 to do a archaeological office review for the City of New Auburn, motion carried. S.E.H. is working on the RDapply application for the City of New Auburn. New Auburn was represented by Bobbie Harder at the House of Representatives on March 8<sup>th</sup> at the State Capital and Glenn Gruenhagen, Senator will represent New Auburn on March 16<sup>th</sup> at the Capital.
2. Abdo, Tom Olinger gave the 2022 audit report. Motion by Wayne Schultz, seconded by Michael Cotterman to approve the 2022 audit as presented by Tom Olinger, motion carried.
3. Sibley County Assessor - City Council is asking that Gina Sievert come to the next meeting, April 10<sup>th</sup> to give the report.
4. Historical Society Fundraiser on May 13<sup>th</sup> - Motion by Wayne Schultz, seconded by Michael Cotterman to use the community hall free rent on May 13<sup>th</sup>, motion carried.
5. Contract with VFW is up July 2023 - City council requested that the VFW comes to the next meeting to talk about the contract, no action taken.
6. RS Fiber Contract is up June 2023 - Discussion on changes for the contract. City Clerk will notify the Manger for RS Fiber to make some changes. Bring back information to the next council meeting.
7. Snow removal complaint - City Council informed Joey to continue to snow plow according to his route and we've had a lot of snow this year. Council commented on the great job Joey has been doing this year. No action taken.
8. Paying back the general fund from the water fund - No action was taken.
9. Friendly reminder that Local Board of Appeal and Equalization meeting is Monday April 17<sup>th</sup> at 6:00 pm.
10. Wilson Gonzalez had a water leak at his home - Motion by Wayne Schultz, seconded by Michael Cotterman to forgive 22,500 gallon of sewer only, motion carried.

**Additional items discussed:**

1. Clerks Report – no action taken
2. Curt Reetz – update on the Capital visit on March 8th

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3. Open discussion - City Clerk asked for a change to add an agenda item starting at our next meeting. We will add "any additions or corrections to the agenda"

Motion by John Wangen, seconded by Wayne Schultz to approve paying claims #69071-69101 in the amount of \$29,773.45 plus any other monthly bills, motion carried. Claims paid in February were claims 69041-69067 for \$34,547.23 and additional claims 69068-69070 \$5,281.86  
Ck #23575-23544 Payroll \$2,842.30, PERA \$547.45 CK 23605-23607 \$2,910.98, PERA \$558.65 Federal taxes for February \$1,738.22 motion carried with 5 ayes, 0 nays.

Motion by Wayne Schultz, second by Pam Horton to adjourn at 8:19 pm. Motion carried.

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Roberta Zaske, City Clerk-Treasurer