

Minutes of the proceedings of the City Council of the City of New Auburn in the County of Sibley and State of Minnesota including all accounts audited by said Council.

Regular Meeting
October 13, 2025

Meeting called to order by Mayor Mandy Grack at 7:00 p.m. at the city office.

Members present: Wayne Schultz, Pam Horton, John Wangen, Michael Cotterman and Mandy Grack

Members absent: Bryce Busse

Staff present: Roberta Zaske, and Joey Schuft

Additions or Corrections to the agenda :

Open Public Forum:

Approval of minutes: A motion by Wayne Schultz, seconded by John Wangen to accept the minutes for September meeting, motions carried.

Reports given:

1. Fire Department – Chief Busse was absent. Fire had 4 medicals for the month. Talked about a garbage cart for fire department.
2. Treasurer report – Report was given and approved.
3. Park/streets/buildings- Joey gave his report. Seal coated all the street, used all the material. Wondering about adding security cameras. Thank you for the upgrading the truck, would need a hitch for sander, shoes on the plow, rack with beacon and maybe a tool box.
4. Sheriff Report –

Resolutions, Ordinances and Policy:

Resolutions:

Ordinances: Peddlers, Solicitors, Transient Merchants and Food Venders Tabled until next meeting.

Policy: Business Subsidy Policy

Unfinished business:

1. STREAMS –We will have a Public Hearing on Wednesday, October 22nd at 8:40 am at Winthrop City Hall to meet with the House Capital Improvement Committee to discuss our regional sewer project. STREAMS will need money to start next step, we will need to sign an agreement with SEH for \$39,100.00 develop 20 year flow and load projection using discharge monitoring Report (DMR) data, and preliminary effluent limits from MPCA, and prepare individual Facility Plans. A motion by Michael Cotterman, seconded by John Wangen to approve the SEH agreement, motion carried.
2. SEH - Public Hearing on Tuesday, October 21st at 12:00 noon at Hutchinson Ridgewater College to meet with the House Capital Improvement Committee about our water, wastewater and storm water project, Curt Reetz and Sam Fink will present for the City. Sam Fink from SEH talked about USDA-RD has commented on our PER in March 2025, we sent back an addendum in May 2025, the comments came back in September of 2025, we now need to reply and send back a second addendum. A motion by Wayne Schultz, seconded by Michael Cotterman to approve an agreement with SEH for \$5000 to reply and send the paperwork back to USDA-RD, motion carried.
3. State of MN – Lead and copper – No update
4. JD5 Ditch They came to televise the JD% ditch in the city limits. So far two areas need repair, first area has two fiber optic lines running through the pipe causing issues, it in our alley on 3rd street between 7th and 6th avenue. They also found 2 PVC pipes that butted up to the JD5 pipe but have no idea what they are for. The second area was repaired once already, is located in our alley on 3rd street between 8th and 9th avenue. Both areas will need to be excavated and will begin the middle of October. All neighboring landowners have been notified. RS Fiber will pay for the damage done to JD5 pipe.

New Business:

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1. KLM Engineering want to do an inspection on our water tower, motion by John Wangen, seconded by Michael Cotterman to pay KLM Engineering \$3500.00 to inspect our water tower, motion carried.
2. City property at 7234 7th Ave - A contractor talked about purchasing our lot and building a duplex. He will send the city a development agreement within the next week
3. 4M Fund - Renew our CD with 4M Fund for 548 days at 3.902%, maturity date March 24, 2027, Motion by Pam Horton, seconded by Michael Cotterman to approve the renewal of the cd, motion carried.
4. Used snow plow and sander, a motion by Michael Cotterman, seconded by Wayne Schultz to approve buying the plow and sander for \$5,500.00 from Darryl Chaplin, motion carried.
5. New Auburn Lions Club – Hall rental forgiveness, a motion by Jahn Wangen, seconded by Pam Horton to waive the fee for the New Auburn Lions beef roast dinner, motion carried.
6. Old Public Works truck – we will keep the truck as long as there is no expense to it.
7. A notice on late water/sewer bills went out to residents, must be taken care of by November 26th.

Additional items discussed:

1. Clerks Report - no report
2. Curt Reetz – no report
3. Open discussion - It was brought to our attention that the refrigerator/freezer needs to be defrosted, the tables were not clean when put away last, wasps are in the building and a light bulb needs to be replaced at the city building. Recommendation that we look at our policy for hall rental and also add about a key for the garbage dumpster.
A discussion about set back for the lake if building by the lake, the City of New Auburn follows the DNR shoreland management ordinance.

Motion by John Wangen, seconded by Michael Cotterman to approve paying claims #70097-70114 in the amount of \$17,287.59 plus any other normal monthly bills, motion carried with 5 ayes and 0 nays
Claims paid in September were claims 70059-70080 for \$21,578.35 and additional claims 70081-70096 \$45,490.37 Payroll - CK 24925-24927 \$3,503.16 PERA \$608.84 Payroll CK 24934-24936 \$3,392.24 PERA \$608.84 Federal taxes for September \$2,043.60. State withholding \$959.57 Sales Tax \$1,089.00
Motion carried with 5 ayes, 0 nays

Motion by Michael Cotterman, second by Pam Horton to adjourn at 8:47 pm. Motion carried.

Roberta Zaske, City Clerk-Treasurer