

Minutes of the proceedings of the City Council of the City of New Auburn in the County of Sibley and State of Minnesota including all accounts audited by said Council.

**Regular Meeting**  
May 12, 2025

**Meeting called to order** by Mayor Mandy Grack at 7:01 p.m. at the city office.

**Members present:** Wayne Schultz, Pam Horton, John Wangen, Michael Cotterman and Mandy Grack

**Members absent:**

**Staff present:** Joey Schuft, Roberta Zaske

**Additions or Corrections to the agenda :** New Auburn Lions and Land for spray field

**Open Public Forum:**

**Approval of minutes:** A motion by John Wangen, seconded by Pam Horton to accept the minutes for April meeting and Local Board of Appeal and Equalization, motions carried.

**Reports given:**

1. Fire Department – Chief Busse was absent.
2. Treasurer report – Report was given and approved.
3. Park/streets/buildings- Joey gave his report. A motion by Michael Cotterman, seconded by Pam Horton to order 15 loads of gravel for the city, motion carried. Having issues with the spray irrigation system, will buy parts and repair. Want to rent a lift for Christmas light outlets that need replacing. A motion by Wayne Schultz, seconded by John Wangen to replace the back entry way flooring in the post office, Joey will do the work, motion carried.
4. Sheriff Report –

**Resolutions, Ordinances and Policy:**

**Resolutions:** 20250512A Donation from McLeod Coop - A motion by Jahn Wangen, seconded by Michael Cotterman to accept the donation of \$3,500 from McLeod Cooperative Power-Operation Round up for safety equipment for fire department, motion carried.

**Ordinances:**

**Policy:**

**Unfinished business:**

1. STREAMS – no update
2. SEH - New Auburn was represented in front of the capital investment committee at the capital, John Wangen, Michael Cotterman, Curt Reetz and Sam Fink were present. No action taken.

**New Business:**

1. Property parcel #36.0257.000 – The new owners of the property asked about a septic system as long as the city sewer would be too costly. A motion by Pam Horton, seconded by Michael Cotterman to accept the septic system design as presented, motion carried.
2. Trailer Park update – A storm shelter was installed in the park. No action taken.
3. Mosquito Management – Dates we will spray for mosquito June 24<sup>th</sup>, July 1<sup>st</sup>, July 15<sup>th</sup> and July 22<sup>nd</sup>
4. Building permit at 7451 7<sup>th</sup> Ave, the property owner will build a shed and then it will be for sale, no action taken.
5. Event license for HILCC June 6-7, 2025, A motion by Michael Cotterman, seconded by John Wangen to approve the event license, motion carried.
6. Todd A. city fines – Todd was not at meeting, No action taken.
7. Muni Billing training (water program) – I sent the bills out, now I need to be trained.
8. Land for spray field – The City will not buy the spray field that was south of town, the city received the \$10,000 purchase agreement back, no action taken.
9. New Auburn Lions – A motion from Wayne Schultz, seconded from Pam Horton to accept trees from the Lions Club, motion carried. A motion by John Wangen, seconded by Pam Horton to approve using city water to water the trees, motion carried. A motion by Wayne Schultz, seconded by pam

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Horton to allow the city to purchase the swings and miscellaneous for the park and the New Auburn Lions will donate the money back to the city, motion carried.

**Additional items discussed:**

1. Clerks Report - no report
2. Curt Reetz – no report
3. Open discussion - A complaint about when is city taking down the dead trees around town, if the building next to the city office was going to get painted, stop property owners from putting junk vehicles on their property, no action was taken.

Motion by Michael Cotterman, seconded by Wayne Schultz to approve paying claims #69929-69954 in the amount of \$20,170.35 plus any other normal monthly bills, motion carried with 5 ayes and 0 nays  
Claims paid in April were claims 69901-69928 for \$24,731.35 and additional claims  
Payroll - CK 24705-24707 \$3,311.08 PERA \$608.84 CK 24708-24710 \$3,451.46 payroll, PERA \$608.84  
Federal taxes for April \$1,965.28. Motion carried with 5 ayes, 0 nays

Motion by Wayne Schultz, second by John Wangen to adjourn at 7:54 pm. Motion carried.

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Roberta Zaske, City Clerk-Treasurer